



Dear Parent/Guardian:

In an effort to provide a safer service to our passengers we will continue with an existing drop-off/pick-up policy. If a student needs to be dropped-off/picked-up each day at a location other than their residence, (for babysitter, daycare), that location you choose **needs to be the same Monday through Friday.** For students safety we cannot allow students to be dropped-off/picked-up at a spot one day and a different spot another day.

We also ask that if, on a particular day, your student needs to go either home or somewhere other than the spot you designated you would need to provide the transportation for that day. Please do not call requesting that the student be allowed to ride a different bus. Drivers will be assigning seats and your student will not have a seat on that bus.

In addition to this, we will continue with our long standing policy of not allowing students to ride a bus other than their own assigned bus. Students will not be allowed to ride another bus for purposes such as sleepovers, homework collaboration, after school activities, etc.

We realize that these policies might cause inconveniences for some families. Please understand that this is done for the student's safety. It is very important that the drivers feel confident that they are delivering your students to their designated locations.

Respectfully,

Kris Hartgrave

Director of Transportation